

COUNTY ADMINISTRATOR  
James O. McReynolds



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May 4, 2001

Mr. Quinton D. Elliott  
Resident Engineer  
Virginia Department of Transportation  
4451 Ironbound Road  
Williamsburg, Virginia 23188

Dear Mr. Elliott:

As you know, we have been discussing the upgrade of Russell Lane under the Rural Addition Program for several months. We are anxious to proceed with the project, and we understand that you have proposed an arrangement that will help us complete construction faster than anticipated earlier. Under this arrangement, the County would fund and manage 100 percent of Russell Lane construction, and VDOT would subsequently fund 100 percent of Kay Lane road construction, not to exceed the cost of Russell Lane.

While we strongly support this approach, it is far different from the cost-sharing avenue previously approved by our Board of Supervisors. Therefore, to obtain their endorsement, we have prepared the attached memorandum and proposed resolution for approval at its June 5, 2001, meeting. This material was prepared based upon several discussions and email correspondence between our staffs; however, it has not been formally coordinated with you. As we anticipate questions at the June 5, 2001, meeting, we request your written concurrence prior to the meeting on the approach as proposed in the attached memorandum.

Thank you for your prompt attention to this matter. If you have any questions, please call Mr. Mark Carter (890-3337) or Mr. Bob Peters (890-3833).

Sincerely,

I acknowledge and concur with the above.

James O. McReynolds  
County Administrator

  
Quinton D. Elliott

5/11/01  
Date

Enclosures

Copy to: James E. Barnett, Jr., County Attorney